



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

November 30, 2021

ALL AGREEMENT STATES, CONNECTICUT, INDIANA

NOTIFICATION OF ACCEPTANCE TO THE BRACHYTHERAPY, GAMMA KNIFE AND  
OTHER USES (H-313) COURSE (STC-21-080)

**Purpose:** To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC) Brachytherapy, Gamma Knife and Other Uses (H-313) Course scheduled to be held January 24-28, 2022, in Houston, Texas.

**Background:** The NRC provides funding to the Agreement States for training and the associated travel.

**Discussion:** Students selected to attend the January 24-28, 2022, Brachytherapy, Gamma Knife and Other Uses (H-313) Course in Houston, Texas are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact the individual named below:

POINT OF CONTACT: Karen Meyer  
TELEPHONE: (301) 415-0113

E-MAIL: [AStrainingandtravel.Resource@nrc.gov](mailto:AStrainingandtravel.Resource@nrc.gov)

A handwritten signature in black ink, appearing to read "B. Anderson".

Signed by Anderson, Brian  
on 11/30/21

Brian Anderson, Branch Chief  
State Agreement Liaison Programs  
Division of Material Safety, Security, State  
and Tribal Programs  
Office of Nuclear Material Safety  
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

**BRACHYTHERAPY, GAMMA KNIFE AND OTHER USES (H-313)**  
January 24-28, 2022  
Houston, TX

<b>STATE</b>	<b>PARTICIPATION</b>
CONNECTICUT	Jeffrey Semancik
LOUISIANA	Sarah Trahan
MARYLAND	Matthew Sievers
NEBRASKA	Michael Gries
NEW JERSEY	Claire Drozd
NEW YORK (City)	Sarah Bajwa
WISCONSIN	Michael Costello

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** Individuals listed in Enclosure 1 have been accepted for participation in the Brachytherapy, Gamma Knife and Other Uses (H-313) course. This course is scheduled to be presented January 24-28, 2022, at the Advanced Health Education Center (AHEC). The AHEC is located at 8502 Tybor Drive, Houston, Texas 77074. The facility's telephone number is (713) 772-0157.

**COURSE:** Please see our Web site, <https://scp.nrc.gov/training.html> for the Tentative Course Schedule and note that the course begins at 8:00 a.m. central time on Monday, January 24th, and ends at 12:00 p.m. central time on Friday, January 28th.

**LODGING AND TRAVEL:** Please plan to arrive on Sunday, January 23rd, and depart on Friday, January 28th. Please plan to attend the course through the stated end time of 12:00 p.m. If there are no flights available that would allow you to arrive home before midnight on Friday, January 28th, you may elect to depart early on Saturday, January 29th. In this event, NRC will provide reimbursement for hotel on Friday night and per diem on Saturday, January 29th. Students must make their own lodging and travel arrangements. If traveling by air, please contact El Sol Travel at (844) 244-6694 for airline reservations and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable government fare if one is available, and make sure that El Sol Travel correctly direct billed to the NRC. If the need arises and you must make a change and/or cancel, contact Karen Meyer at (301) 415-0113 at least 2 weeks prior to the course.

Please complete the Travel Application Form which will be provided to you and submit to [AStrainingandtravel.Resource@nrc.gov](mailto:AStrainingandtravel.Resource@nrc.gov), at your earliest opportunity, but no later than, Friday, January 14th. Individuals should request the Federal government rate at the hotels. The per diem for Houston, Texas is \$122 for hotel and \$69 for meals and incidentals. The first and last day of travel is calculated at 75 percent. Students are responsible for their own transportation between the hotel and the training center. If you are authorized to drive, the Federal mileage reimbursement is 56 cents per mile. Rental cars are **not** authorized for reimbursement.

In addition, you will need complete the attached voucher for reimbursement upon return from travel by February 11th. Review the itemized list for accuracy, including hotel, hotel tax and any additional authorized expenses. Then print, sign, scan, and e-mail back to me as one document with your hotel, flight receipt, and any other receipts over \$75.

Further instructions, including course schedule, will be provided via email to selected students.

Specific questions about the virtual course can be sent directly to the NRC's Course Manager, Henry Lynn ([henry.lynn@nrc.gov](mailto:henry.lynn@nrc.gov)).

STC-21-080 Notification of Acceptance to the Brachytherapy & Gamma Knife & Other Uses (H-313)  
Course - Houston, TX: January 24-28, 2022 DATE November 30, 2021

**ADAMS Accession No.: ML21334A232**

OFFICE	NMSS/MSST/SALB			
NAME	BAnderson	BA		
DATE	Nov 30, 2021			

***OFFICIAL RECORD COPY***