



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

May 26, 2021

ALL AGREEMENT STATES, CONNECTICUT

NOTIFICATION OF ACCEPTANCE TO THE FUNDAMENTAL HEALTH PHYSICS LABS  
(H-122) COURSE (STC-21-028)

**Purpose:** To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC) Fundamental Health Physics Labs (H-122) course scheduled to be held July 12-16, 2021, in Chattanooga, TN.

**Background:** The NRC provides funding to the Agreements States for training and the associated travel.

**Discussion:** Students selected to attend the July 12-16, 2021, Fundamental Health Physics Labs (H-122) course in Chattanooga, TN are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact the individual named below:

POINT OF CONTACT: Karen Meyer  
TELEPHONE: (301) 415-0113

E-MAIL: [ASTrainingandtravel.Resource@nrc.gov](mailto:AStrainingandtravel.Resource@nrc.gov)

A handwritten signature in black ink, appearing to read "B. Anderson".

Signed by Anderson, Brian  
on 05/26/21

Brian Anderson, Branch Chief  
State Agreement Liaison Programs  
Division of Material Safety, Security, State  
and Tribal Programs  
Office of Nuclear Material Safety  
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

cc: Kevin Williams, Director  
NMSS/MSST

**Fundamental Health Physics Labs (H-122)**

July 12-16, 2021  
Chattanooga, TN

<b>STATE</b>	<b>PARTICIPANT</b>
CONNECTICUT	Kristen Davies
ILLINOIS	Rodney Pitchford
NEBRASKA	Becki Harisis
TENNESSEE	Jacob Parker

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** Individuals listed in Enclosure 1 have been accepted for participation in the Fundamental Health Physics Labs (H-122) course. This course is scheduled to be presented July 12-16, 2021, at the U.S. Nuclear Regulatory Commission (NRC) Technical Training Center (TTC). The TTC is located at 5746 Marlin Road, Suite 200, Osborne Office Center (near Eastgate Shopping Center) Chattanooga, Tennessee 37411-5677. The facility's telephone number is (423) 855-6500.

**COURSE:** Please see our Web site, <https://scp.nrc.gov/training.html> for the Tentative Course Schedule and note that the course begins at 8:00 a.m. eastern time on Monday, July 12th and ends at 4:00 p.m. eastern time on Friday, July 16th.

**LODGING AND TRAVEL:** Please plan to arrive on Sunday, July 11th, and depart on Friday, July 16th. Please plan to attend the course through the stated end time of 4:00 p.m. If there are no flights available that would allow you to arrive home before midnight on Friday, July 16th, you may elect to depart early on Saturday, July 17th. In this event, NRC will provide reimbursement for hotel on Friday night and per diem on Saturday, July 17th. Students must make their own lodging and travel arrangements. If traveling by air, please contact El Sol Travel at (844) 244-6694 for airline reservations and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable government fare if one is available, and make sure that El Sol Travel correctly direct billed to the NRC. If the need arises and you must make a change and/or cancel, contact Karen Meyer at (301) 415-0113 at least 2 weeks prior to the course.

Please complete the Travel Application Form which will be provided to you and submit to [Astrainingandtravel.Resource@nrc.gov](mailto:Astrainingandtravel.Resource@nrc.gov), at your earliest opportunity, but no later than, Friday, June 28th. Individuals should request the Federal government rate at the hotels. The per diem for Chattanooga, Tennessee is \$109 for hotel and \$61 for meals and incidentals. The first and last day of travel is calculated at 75 percent. Students are responsible for their own transportation between the hotel and the training center. If you are authorized to drive, the Federal mileage reimbursement is 56 cents per mile. Rental cars are **not** authorized for reimbursement. Below is the recommended hotel.

**Residence Inn Chattanooga**  
2340 Center Street  
Chattanooga, TN 37421  
Phone: (423) 468-7700

**COVID Guidance:** The TTC will resume limited in-person **reduced** occupancy requirements for the building and classrooms. Socially distanced seating will be provided and maximized to the extent practicable. Hand sanitizer and disinfecting wipes will be available upon entry to the building. Fully vaccinated Federal employees and fully vaccinated visitors are no longer required to wear masks at NRC facilities. Fully vaccinated means at least 2 weeks past your final dose. Those who are not fully vaccinated must continue to wear a mask at NRC facilities, and masks may still be required in specific areas of NRC facilities or contractor facilities where NRC training is conducted.

**DIRECT DEPOSIT:** If you prefer this method of reimbursement, please complete the form located on our Web site (<https://scp.nrc.gov/training.html>) and follow the instructions on the form and submit to [NRC\\_VendorRequest@nrc.gov](mailto:NRC_VendorRequest@nrc.gov). Once you have signed up for Direct Deposit, you are in the system and will not need to complete a new form unless your banking information changes. When it is time to complete your voucher for reimbursement, in the address box enter "Enrolled in Direct Deposit." If you have any questions regarding direct deposit, please contact [NRC\\_VendorRequest@nrc.gov](mailto:NRC_VendorRequest@nrc.gov).