



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

February 7, 2022

ALL AGREEMENT STATES, CONNECTICUT, INDIANA

NOTIFICATION OF ACCEPTANCE TO THE INSPECTION PROCEDURES (G-108) COURSE  
(STC-22-007)

**Purpose:** To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC) Inspection Procedures (G-108) course scheduled to be held March 21-25, 2022, in Chattanooga, Tennessee.

**Background:** The NRC provides funding to the Agreement States for training and the associated travel.

**Discussion:** Students selected to attend the March 21-25, 2022, Inspection Procedures (G-108) course in Chattanooga, Tennessee, are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact the individual named below:

POINT OF CONTACT: Karen Meyer  
TELEPHONE: (301) 415-0113

E-MAIL: [ASTrainingandtravel.Resource@nrc.gov](mailto:ASTrainingandtravel.Resource@nrc.gov)

A handwritten signature in black ink, appearing to read "B. Anderson".

Signed by Anderson, Brian  
on 02/07/22

Brian Anderson, Branch Chief  
State Agreement Liaison Programs  
Division of Material Safety, Security, State  
and Tribal Programs  
Office of Nuclear Material Safety  
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

**INSPECTION PROCEDURES (G-108)**

March 21-25, 2022

Chattanooga, TN

<b>PARTICIPANT</b>	<b>STATE</b>
Thomas McCarthy	ARIZONA
Frank Spinardi	CALIFORNIA
Will Hageman	COLORADO
Ruby Cupid Yevgeniya Shpiner	FLORIDA
Chris Christensen	IOWA
Amber Schmidt	KANSAS
Caleb Delaune	LOUISIANA
Solan Yadata	MARYLAND
Michael Gries	NEBRASKA
Brittany Goeman	NEW JERSEY
Sam Oberlies	NEVADA
Kevin Himmelwright	PENNSYLVANIA
Brandon Johnson	SOUTH CAROLINA (Materials)
Caitlynn Couch	TENNESSEE
Jasmin Hernandez	WASHINGTON

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** Individuals listed in Enclosure 1 have been accepted for participation in the Inspection Procedures (G-108) course. This course is scheduled to be presented March 21-25, 2022 at the U.S. Nuclear Regulatory Commission (NRC) Technical Training Center (TTC). The TTC is located at 5746 Marlin Road, Suite 200, Osborne Office Center (near Eastgate Shopping Center) Chattanooga, Tennessee 37411-5677. The facility's telephone number is (423) 855-6500.

**COURSE:** Please see our web site, <http://scp.nrc.gov/training.html> for the Tentative Course Schedule and note that the course begins at 8:00 a.m. EDT on Monday, March 21st, and ends at 1:00 p.m. EDT on Friday, March 25th.

**LODGING AND TRAVEL:** Please plan to arrive on Sunday, March 20th, and depart on Friday, March 25th. Please plan to attend the course through the stated end time of 1:00 p.m. If there are no flights available that would allow you to arrive home before midnight on Friday, March 25th, you may elect to depart early on Saturday, March 26th. In this event, NRC will provide reimbursement for hotel on Friday night and per diem on Saturday, March 25th. Students must make their own lodging and travel arrangements. If traveling by air, please contact El Sol Travel at (844) 244-6694 for airline reservations and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable government fare if one is available, and make sure that El Sol Travel correctly direct billed to the NRC. If the need arises and you must make a change and/or cancel, contact Karen Meyer at (301) 415-0113 at least 2 weeks prior to the course.

Please complete the Travel Application Form which will be provided to you and submit to [Astrainingandtravel.Resource@nrc.gov](mailto:Astrainingandtravel.Resource@nrc.gov), at your earliest opportunity, but no later than, Friday, March 4th. Individuals should request the Federal government rate at the hotels. The per diem for Chattanooga, Tennessee is \$109 for hotel and \$64 for meals and incidentals. The first and last day of travel is calculated at 75 percent. Students are responsible for their own transportation between the hotel and the training center. If you are authorized to drive, the Federal mileage reimbursement is .585 cents per mile. Rental cars are **not** authorized for reimbursement.

In addition, you will need complete the attached voucher for reimbursement upon return from travel by April 8th. Review the itemized list for accuracy, including hotel, hotel tax and any additional authorized expenses. Then print, sign, scan, and e-mail back to me as one document with your hotel, flight receipt, and any other receipts over \$75.

Further instructions, including course schedule, will be provided via email to selected students.

Specific questions about the course can be sent directly to the NRC's Course Manager, Carmen Dykes ([carmen.dykes@nrc.gov](mailto:carmen.dykes@nrc.gov)).

STC-22-007 Notification of Acceptance to the Inspection Procedures (G-108) Course - Chattanooga, TN:  
March 21-25, 2022 DATE February 7, 2022

DISTRIBUTION:

**ADAMS Accession No.: Ltr ML22038A569**

OFFICE	NMSS/MSST/SALB			
NAME	BAnderson	BA		
DATE	Feb 7, 2022			

***OFFICIAL RECORD COPY***